Structure of the project proposal

Your project proposal should include the sections listed below (cf. DFG guidelines 54.01 and 52.01 at http://www.dfg.de/foerderung/formulare_merkblaetter/index.jsp).

I. State of the art
   The section “State of the art” describes the most important current work in the context of the proposed project, citing the relevant literature.

II. Preliminary work

III. Scientific objectives

IV. Work program (including work schedule)

V. Experiments involving human or human materials

VI. Experiments with animals

VII. Experiments with recombinant DNA

VIII. Requested funding with detailed explanation of each item or position
   The amount and nature of the work carried out by the requested personnel and their role in the research project must be clearly explained. Applicants should follow the guidelines of the German Research Council DFG for the employment level of doctoral students (cf. DFG form 55.02).

   In the case of requested funding for consumables the application should state the degree to which the host department or institute will contribute to the costs.

   In the case of requested funding for larger instruments with a long service life, the host department is expected to contribute to the costs. The corresponding confirmation should be included with the application.

   For personnel costs, please use the Schedule of Standard Personnel Rates for the intramural funding programs of the MFT.

IX. Description of the available core support and the contribution of financial resources from the department (where appropriate listing available GCP/ GLP/ GMP infrastructure)

X. Composition of the project group
   List of persons who will work on the project.
   If the applicant (principle investigator) in the proposed project does not apply for his or her own position, please include an explanation of the applicant’s role in the project.

XI. Collaboration with other researchers, including foreign partners

XII. Previous third-party funding
   Available third-party funding should be listed in detail. Where applicable, please explain the amount of overlap with and the nature of supplementation from other third-party-funded projects in the proposed project.

   Externally funded projects springing from projects awarded intramural start-up funding must be reported using the form Evaluation of External Funding. Please attach a summary of all projects financed with external funding as well as the corresponding grant letters.

XIII. Plans for the future continuation of the project
   - Plans for future external grant applications Drittmittelfördrung
• Potential for commercial exploitation

XIV. Overall project duration

XV. Requested funding duration

XVI. Declaration

Applications must be accompanied by a signed copy of the following declaration:

“If an application for follow-up financing of this project is submitted to an external funding organization or if a decision is made on a corresponding application, I shall immediately inform the Erweiterte Forschungskommission (Extended Research Commission) of the decision of the external funding organization and shall send a copy of the grant letter to the Erweiterte Forschungskommission. I am aware that funding through this intramural program is terminated as soon as external funding commences. I also declare that there is no double funding for projects financed by the intramural grant programs.”