

2. Habilitated Supervisor: (Doctoral supervisor acc. *Promotionsordnung* § 4(2)c)

Name	E-mail address	Telephone
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Institute/Hospital/Department

Address

2.1. Additional Supervisor (If the doctoral supervisor is habilitated at the Faculty of Medicine of Tübingen, however, is not employed here full-time (e.g., at an *Akademisches Lehrkrankenhaus* (teaching hospital)), a supervisor working full-time at the MFT must be named.)

Name, address, institute

3. Participation in a Structured Doctoral Program, if applicable: (E.g., research training group, graduate program, SFB)

4. Working Title of the Dissertation:

5. Funding:

The doctoral project is supported with the following funding:

6. Statement of the Supervisor on the Duty of Consultation by the Ethics Committee:

- 1) No research on or with humans or with human material or with data from humans
- 2) Consultation has already taken place under the following project no.:
Project number of the Ethics Committee (no approval for the doctorate without the project number):

.....

- Copy of vote of an external Ethics Committee
- 3) Research with purchasable human cell lines or purchasable human body parts
- 4) Other. Please attach the documents for assessment by the Ethics Committee. Information on this can be found on the website of the Ethics Committee. Please follow the given instructions on the website in detail.

Name/Phone no. of the doctor who, in addition to the supervisor, is the contact person for queries by the Ethics Committee:

7. Declaration of the Habilitated Supervisor and Doctoral Student

Declaration of the Doctoral Student

I confirm the accuracy of the information and declare that I have not applied for admission as a doctoral candidate or the beginning of a doctoral graduation procedure at another university. I have not completed a doctorate yet. I consent to the plagiarism check upon submission of the dissertation.

Date, signature of doctoral student

Declaration of the Habilitated Supervisor and Second Supervisor (if applicable)

I declare my willingness to supervise the planned doctorate in line with the supervision agreement.

Date, signature, stamp of habilitated supervisor

Date, signature, stamp of second supervisor

Declaration of Doctoral Student / Supervisor:

We are committed to data protection and confidentiality as well as anonymous publication.

Consultations will occur regularly and at least on the following dates (for external applicants or applicants with an external supervisor, documentation of these meetings must be submitted with the submission of the dissertation).

At the beginning of the work:

At the end of the data
collection:

Before the submission of the
work:

Date, signature of doctoral student

Date, signature, stamp of supervisor

8. Consent/ Endorsement of the medical director(s) responsible for the data used (except for projects that will have no relation to personal data. If more than one clinic/institute is involved, please obtain further signatures on a supplementary sheet)

Signature, stamp of medical director

Stellungnahme der Ethik-Kommission (to be completed by the Ethics Committee)

- keine Einwände
- Einwände

Datum/ Unterschrift Ethikkommission

Annahme als Doktorand*in (to be completed by the Dean)

Unterlagen vollständig:

Promotionsausschuss:

Vorprüfungskommission:

angenommen/abgelehnt

am

Dekan

Attachments:

1. Project outline: approx. 3 DIN A4 pages, signed by the supervisor with the following information:
 - Description of the intended topic and scientific objective of the doctoral thesis, definition of scientific question
 - Description of medical relevance and interdisciplinarity
 - Description of the planned methods together with a detailed timetable
 - Information on whether any necessary consultation with the Ethics Committee has already taken place or is planned or whether an application for an animal experiment has already been submitted or is in the planning stage.
 - Clarification of where and with which support / cooperations the project will be carried out
 - Statement as to why the academic degree of Dr. sc. hum. is particularly suitable for the subject matter.
2. Supervision agreement (see template on homepage)
3. Curriculum vitae
4. Notarized copies of certificates of higher education degrees (if applicable, with a certificate of equivalence in the case of foreign degrees)
5. List of attended courses relevant to the topic and experiences with particular reference to the topic
6. List of titles of previous final theses, term papers, etc. (the applicant is requested to bring along these theses to the preliminary interview)
7. In the case of the main supervisor not working full-time at the Faculty of Medicine of Tübingen, an additional declaration on the use of data must be filled out (see template on homepage)
8. Optional: References of academics regarding the candidate's particular suitability for the topic.
9. Suggestions for members of the Doctoral Committee (see the following pages)



Suggestions for Members of the Doctoral Committee (Promotionskomitee)

Candidates in the Dr. sc. hum program need a doctoral committee (see § 4 (2)c of the Dr. sc. hum. regulations 2025) to advise you with regard to your doctoral project.

The doctoral committee consists of the primary supervisor and two additional members with the rank of Hochschullehrer/in or Privatdozent/in with expertise in the area of the thesis and will be appointed by the Board of Doctoral Affairs.

The doctoral committee agrees to meet the doctoral candidate once a year in a joint meeting to monitor progress, highlight achievements, identify problems, help find solutions, set goals and to enable timely completion of the thesis. The members of the doctoral committee are usually also examiners at your thesis defense (§12).

To facilitate good interactions, the doctoral candidate in consult with the supervisor is asked to make suggestions for his/her doctoral committee members. They must not be employees of the supervisor or members of the same department. **Please ask the suggested persons in advance if they agree to be part of the doctoral committee.**

After handing in your application as doctoral candidate, the Board of Doctoral Affairs will select a *Vorprüfungskommission*. Generally, the additional members of the Doctoral Committee (see 2. and 3. below) are members of the *Vorprüfungskommission*.

Please note: It is your responsibility to arrange the following dates:

- after positive feedback from the Board of Doctoral Affairs: the *Vorprüfung* with the *Vorprüfungskommission*.
- after admission as doctoral candidate: the annual meetings with your doctoral committee.

The Office for Doctoral Affairs can assist in case of questions or problems.

Name of doctoral candidate

Title of the dissertation

1. **Habilitated Supervisor:** (Doctoral supervisor acc. *Promotionsordnung* § 4(2)c)

Name

E-mail address

Institute/Hospital/Department

(supervisor is not part of the Vorprüfkommission, however member of the doctoral committee)

2. Doctoral Committee member:

Name

E-mail address

Institute/Hospital/Department

Preferred days of the week and time frame (mornings, afternoons) for the Admission Examination (*Vorprüfung*):

3. Doctoral Committee member:

Name

E-mail address

Institute/Hospital/Department

Preferred days of the week and time frame (mornings, afternoons) for the Admission Examination (*Vorprüfung*):
