



Application Guidelines for Professorships

Please send your entire application as a single, electronic (PDF) file to berufungen.dekanat@med.uni-tuebingen.de.

Please read and follow all directions carefully to help avoid further inquiries.

Your application should include these documents in numerical order:

0. Consent to processing data (download)
1. Application form (download)
2. Cover letter
3. Table of contents
4. Curriculum vitae (including photo, nationality and home address) detailing your scientific and professional career and, if appropriate, any additional qualifications.
5. Copies of documents or certificates relating to the following:
 - a. final academic degree, license to practice medicine, doctoral degree/PhD certificate
 - b. medical specialist certification, if applicable, and fields of specialization or additional titles
 - c. German *Habilitation* (postdoctoral qualification), equivalent postdoctoral degree or authorization to teach
 - d. additional documentation of nominations, important scientific awards, prizes, academic appointments or official records of professional activities
6. List of publications with impact factors, classified according to:
 - a. original papers
 - b. review articles
 - c. textbooks or textbook chapters, manuals, monographs
7. Your 5 most important publications in full length and accompanied by a short, qualitative description of your own contribution to each publication.
8. Documentation recording teaching ability and experience:
 - a. list of courses taught specifying university, program of studies, course title, individual teaching hours per week and dates for each course
 - b. certificates for didactics, records of special achievements in teaching
 - c. teaching evaluations
9. List of research grants awarded to the candidate in the last 3 years indicating the following:
 - a. title of project and principal investigator. (The candidate's name must be stated explicitly on the grant for it to be taken into account.)
 - b. source of funding and funding amount. (In the case of collaborative projects, the candidate's own contribution must be outlined, both quantitatively and qualitatively.)
 - c. copies of the official notification of grant approval.
10. Complete documentation for your list of clinical studies as responsible applicant.

11. Detailed list of research collaborations and a brief research and teaching statement including, where appropriate, clinical interests (3 pages maximum).
12. For surgical disciplines: "OP-Catalog" according to professional standards with a lucid explanation of the counting method.
13. Candidate's contact details and declaration of academic integrity (download).

We would like to point out that incorrect or false information (for example concerning third-party funding) may result in exclusion of the application procedure.

Dean of the Faculty of Medicine
Eberhard Karls Universität Tübingen
Professor Dr. med. Ingo B. Autenrieth
Geissweg 5
72076 Tübingen, Germany

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