For Guest Dentists/Scientists

Thank you very much for your interest in working in our Department of Prosthodontics at the Centre for Dentistry and Oral Medicine of the University of Tübingen (www.medizin.uni-tuebingen.de/zzmk/zzmk/html).

Generally, you are cordially invited to visit and/or stay in our department. However, in order to plan more precisely, we have to provide you with further information. The procedures/prerequisites may appear complicated – but they are not. We have had many guest colleagues all over the world in the past, who have enjoyed their stay and have professionally profited a lot.

A) Three different status for foreign guests in our department
Foreign guests can come to our department as a
1. visiting researcher/clinician
2. applicant for a doctoral degree
3. applicant for the “Qualified Post Graduate Specialist of Prosthetics of the German Society for Prosthetics and Dental Materials (PS-GSPDM)”.

For residents of the European Market (EC)

These three status imply different administrative and professional prerequisites - especially for citizens from Non-EC-countries (common market). For residents of the EC, the administrative/federal requirements are reduced; the professional/academic requirements remain the same. The documents being necessary for applicants from the EC consist of

CV; birth/marriage certificate; proof of nationality; health insurance; health certificate; certified copy of the final exam and a certified translation of this in German or English.

These documents have to be submitted with a letter of recommendation/acceptance by Professor Weber to the governmental office “Regierungspräsidium” in Stuttgart.

B) Possibilities/activities (a); professional/academic requirements (b); length of stay (c); administrative/federal requirements (d) for the three status A) 1-3)

To A (1): Visiting researcher/clinician
a) Possibilities/activities
- Attending/watching clinical and laboratory procedures
- Participating in clinical or laboratory research (without working on patients)
b) Professional/academic requirements
- Finished academic education in dentistry and/or a field of natural science (e.g.: physics; chemistry; biology etc.)

c) Length of stay:
- several months to several years

d) Administrative/federal requirements
- Tourist visa / passport according to the official/federal regulations

(Further important information => C)

To A (2): Applicant for a Doctoral Degree:

a) Possibilities/activities
- Participating and at least clinical or laboratory research project is mandatory
- => clinical projects will be defined by Prof. Dr. H. Weber
- => laboratory projects will be defined by Prof. Dr. rer. nat. J. Geis-Gerstorfer (Head of the Section of Medical and Dental Materials and Technology)
- Working on patients (if necessary) does need additional federal requirements (see A) 3.)

b) Professional/academic requirements:
- Finished academic education in dentistry and/or in a field of natural science (of e.g.: physics; chemistry; biology; etc.)
- Two verbal examinations in fields/disciplines of German dental exam; these disciplines are determined by the medical faculty; they have to be passed after the written doctoral thesis has been submitted and evaluated by two referees/reviewers (members of the medical faculty)
- Equivalence of your academic exam with the according German one. Here fore, you need certified copies of your original documents of our final exam (and of any other academic degree – if available) as well as certified translations of these in German or English. A federal institution will evaluate your exam and give recommendations with regard to potentially lacking/missing tests. Based on this recommendation, the medical faculty will decide whether and – if so – which additional tests (i.e. verbal examinations) have to be passed by you for achieving the German equivalence of your exam.

c) Length of stay
- Two to three years according to our experience

d) Administrative/federal requirements
- Extended visa according to the federal regulations (can be applied far from Tübingen)
- All documents being necessary and listed for the guest scientist coming from the EC are needed for this status as well (see last chapter)
- Proof/confirmation of your financial support/grant
- Depending on the topic – type of your thesis – a working permit for working on patients

⇒ Documents being needed for this potential permit are listed under A) 3d.

A (3): Applicant for the “Qualified Post Graduate Specialist of Prosthetics of the German society for Prosthetic and Dental Materials (PS-GSPDM)”

a) Possibilities/activities:
- The accomplishment of the specialist program of the PS-GSPDM is mandatory
  (=> for detail information see either www.medizin.uni-tuebingen.de/zzmk/zzmk/html or
  www.zahnklinik.uni-tuebingen.de).
  In brief, the program encompasses
  - Three years duration
  - Clinical diagnosis/treatment/recall of various representative patient cases
  - Documentation of eight clinically diagnosed and treated cases
  - Two publications
  - Attendance of the annual meeting of the GSPDM
  - Verbal examination/interview of the bases of two of the eight documented cases at the end
    of the three years term by a special board of the GSPDM

b) Professional/academic requirements
- Finished dental education

c) Length of stay
- Three years according to the PS-GSPDM-program

d) Administrative/federal requirements
- Extended visa according to the federal regulations (can be applied far from Tübingen)
- All documents being necessary and listed for the guest scientist coming from the EC are
  needed for this status as well (see A - last chapter)
- Proof/confirmation of your financial support/grant
  - => either by some federal/public institution (even if you are privately/self supported!)
  - => or by a German Federal Institution – usually by the German Academic Exchange
    Services (in German: DAAD)
- Letter of confirmation/acceptance by Prof. Dr. H. Weber
- Working permit for working on patients
  - (=> this is decided on and issued by a German federal institution in Stuttgart called
    “Regierungspräsidium”

C: Important general hints and requirements

Final/definite travel plans
- Finalising your travel plans is not possible without a final and definite confirmation of Prof.
  Dr. H. Weber

Funding/financial support
- No financial support/funding can be provided by either our clinic or by our university

Housing/living
- Housing in Tübingen is quite costly. Costs for an average apartment plus living range in the
  order of 1000 euro. We would try to help you with finding an apartment – sometimes we
  can get/rent a cost efficient one through the university.

Health insurance
- Make sure, that your health insurance is valid for Germany (better: for Europe), too.

Health certificate
- You should suffer from no infectious diseases like hepatitis B and C, HIV or tuberculosis.

Language
- English is sufficient to get along in the clinic, in Tübingen, and in Europe. However, a good
  knowledge of German is essential for treating patients. Most of our foreign guests were quite
successful in learning German in a Goethe-Institute (=>for detailed information see: www.goethe.de).

Yours sincerely

Prof. Dr. H. Weber
(Chairman)